

R + W Antriebselemente GmbH · Hattsteinstraße 4 · D-63939 Wörth am Main

To our valued customers and business partners

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Current information from R+W for you

To our valued customer,

As the Coronavirus has the entire world holding its breath, R+W is tracking the trends very closely and, based on the information currently available, have implemented all necessary measures to protect our staff and minimize the risk of spread of the epidemic, and in order to keep the business running through these highly turbulent times.

Preventive and protective measures taken at R+W headquarters in Germany:

- Additional hygienic measures have been implemented
- External visitors are only allowed in exceptional cases
- Hand shaking, touching, and group work have ceased
- Factory personnel have been split into several groups in order to minimize the number of people in one room at the same time
- Office and production space are ventilated multiple times per day
- Meetings are primarily by teleconference, except in urgent cases, which are kept to a minimum in attendance and duration
- A portion of the office staff is working from home preemptively
- Trade shows and other events have been postponed or cancelled
- Business trips are cancelled if not urgently required
- Employees have been advised to stay at home and self-isolate if exhibiting any symptoms or in case of contact with a person infected with SARS-COV-2, and to contact a doctor immediately or report to the health authority in charge.

We are staying positive and doing everything we can do to satisfy the needs of customers. Your primary contacts at R+W will remain available under the same phone number, whether working at the office or from home.

We ensure our supply chain by means of multi-sourcing and covering purchase strategy as much as possible. The production line is currently running as usual.

Facing a highly dynamic situation we remain calm, act with caution, and doing our best to provide quality service as always during the extraordinary times.

We appreciate your understanding that the current situation has the potential to limit the options available to us. We should be prepared for some delays in delivery as a result of weakened movement within the European domestic market. Our highest priority is to avoid supply disruption and provide you with good service in this challenging time.

In keeping with the quote: **“nobody knows what tomorrow brings us, don’t give up today”** we will inform you if any changes in the state of affairs.

Please check back for updates at <https://www.rw-couplings.com/pressbox/>

We thank you for your understanding and trust and wish you and your families all the best.

Stay healthy!

Yours sincerely

The R+W Management Team

Frank Kronmüller
Executive Vice President

Holger Vogt
Senior Vice President Operations

Maximilian Crößmann
Senior Vice President Finance & Administration